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## MENTORING AGREEMENT

This Mentoring Agreement was created to ensure mentees and mentors develop a mutual understanding of expectations from the beginning of their relationship. Additionally, it creates a series of identifiable benchmarks and goals to work towards and evaluate progress.

This contract will help each mentee/mentor pair:

- Establish communication expectations
- Identify goals for this mentoring relationship
- Outline skill areas to be enhanced or developed through this partnership

### As a mentee, I agree to do the following:

1. Meet every 2nd and 4th Saturday with my mentor and maintain frequent communication.
2. Look for multiple opportunities and experiences to enhance my learning.
3. Review my progress and adjust my contract as I work towards my identified goals.
4. Maintain confidentiality of our relationship.

### As a mentor, I agree to do the following:

1. Serve as a mentor for and provide guidance, oversight, and encouragement.
2. Provide feedback regarding their mentorship contract, progress, and experience
3. Meet in person or communicate regularly with my mentee to review their progress and help them work toward identified goals.
4. Maintain confidentiality of our relationship.

This agreement outlines the goals and expectations agreed upon by the mentor and mentee listed below. Although the thoughtful completion of this form is a requirement, it is understood that items will change and adjust naturally to fit the needs of both parties as the mentoring relationship grows. Current plans are to revisit this document every 3 (months) to adjust goals and dates given current accomplishments. If at any time during the duration of the mentoring contract one member of the mentoring pair does not feel like the other is able or willing to fulfill the items agreed to above, please contact **Risha Shaw (Coordinator) @ 843-356-6537** or **Decema Wallace (Founder) @ 843-489-7930**.

Name of Mentee: \_\_\_\_\_

Mentee's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

Name of Mentor: \_\_\_\_\_

Mentor's Signature: \_\_\_\_\_

Date: \_\_\_\_\_

